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CANNON BUILDING

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Dietetics and Nutrition
MEETING DATE AND TIME:	Friday, November 9, 2012 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, first floor of the Cannon Building
MINUTES APPROVED:	

**MEMBERS PRESENT**

Elizabeth Tschiffely, L.D.N., Chair  
Carol Giesecke, L.D.N., Vice Chair  
Maryann Eastep, L.D.N., Secretary  
Patricia Hawkins, Public Member  
Christy Vanderwende, Public Member

**MEMBERS ABSENT**

None

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Danny Stevenson, Deputy Attorney General  
Shelly Ide, Administrative Specialist

**OTHERS PRESENT**

Donna Trader, DDA

**CALL TO ORDER**

Ms. Giesecke called the meeting to order at 1:39 pm

**REVIEW OF MINUTES**

The Board reviewed the minutes from the August 10, 2012, meeting. A motion was made by Ms. Giesecke, seconded by Ms. Hawkins, to approve the minutes, with the amendment of DAG Stevenson's name changed to DAG Oliva-Davis' name, & otherwise as presented. The motion carried unanimously.

**UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Ratification of Licensure**

A motion was made by Ms. Wright, seconded by Ms. Giesecke, to ratify the following CDR applicants who had been granted a license by the Division of Professional Regulation: Amanda Coen, Dorothy Pywell, Jennifer Toth, Elise Fawcett, June Greaves, Ruthann Ward, Adriana Simoes, and Amy Scott. The motion carried unanimously.

## **COMPLAINT STATUS**

35-01-12 Open  
35-02-12 Closed  
35-03-12 Open  
35-04-12 Open  
35-05-12 Open  
35-06-12 Open  
35-07-12 Open  
35-08-12 Open

## **ELECTION OF OFFICERS**

Ms. Giesecke made a motion, seconded by Ms. Hawkins to keep the officers of the board the same. The motion carried unanimously.

## **REVIEW OF APPLICATIONS**

A motion was made by Ms. Tschiffely, seconded by Ms. Eastep, to table the application of Scott Schreiber, requesting a breakdown of his supervised work hours & passing score from the CDR Exam.

## **CORRESPONDENCE**

### **Legislative Memo**

Mr. Stevenson advised the board of a memorandum from James Collins, Director requesting the Board to review its statute for any necessary updates and to submit any draft legislation, a letter of support, and contact information of any legislative committees by November 16, 2012.

### **Lynn Reyes**

Ms. Ide has spoken with Ms. Reyes about her request for an extension on completing her continuing education. Ms. Reyes does not yet have a tally of the credits completed. She will continue to keep the board informed of her progress up to the point of renewal.

## **OTHER BUSINESS BEFORE THE BOARD** (for discussion only)

### **Discussion of Senate Bill 178 (DAG)**

Mr. Stevenson advised the board of Senate Bill 178 whereas; meetings and hearings should be listed with a start time only. This Act also requires a 15 day window for written comments on a proposed Agency regulation following the conclusion of any public hearings on the regulation.

Discussion on proposed meeting day/time

After discussing the possibilities of changing the dates & times of the meetings, the Board agreed to leave the meeting as they are.

Discussion on § 3810 Licensure required

Mr. Stevenson will speak w/ Ms. Stewart regarding § 3810 (6) (a) & (b). He will respond to the board at the next meeting.

Examinations - § 3806 Qualifications of applicants

It was discussed that if an applicant meets the requirements of § 3806. (b) Persons who provide evidence of current registration as a registered dietitian awarded by the Commission on Dietetic Registration, credentialing agency of the American Dietetic Association shall be considered to have met the qualifications for licensure under this chapter in lieu of subsection (a) of this section. Whereas, if they don't have the qualifications of S 3806. (b), then they have to meet all of the requirements of 3806. (a).

**PUBLIC COMMENT**

Ms. Trader requested for Mr. Stevenson to look for copies of the documents that were submitted during the public hearings in 2009. Mr. Stevenson will research & get back to her.

Ms. Ide informed the Board that she has accepted a new position within DPR. There are interviews being held & a replacement will be assigned to the board as soon as possible.

**NEXT SCHEDULED MEETING**

The next meeting will be held on Friday, February 8, 2013, at 1:30 p.m.

**ADJOURNMENT**

There being no further business, a motion was made by Ms. Tschiffely, seconded by Ms. Hawkins to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 3:00pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Ide'.

Shelly Ide

BOARD OF DIETETICS/NUTRITION